

The Assessment Process

1. Each application has been reviewed by the relevant 'link officer' within each service area. In addition, a financial assessment of each organisation's annual accounts has been undertaken to identify any changes/concerns in the financial position of partner organisations.
2. Link officers provided a summary review for each application and gave each one a score of high, medium or low priority and recommended whether an application should or should not be awarded funding. Where appropriate, Member Representatives for organisations were invited to comment in general on their work. Members are encouraged to read the application documentation from each organisation and the summary information that was provided to the grants moderation panel: Members should contact the Community Partnerships Officer for copies of the documents. Should Members require further information on each organisation they are advised to contact the appropriate link officer.
3. Officers worked with the Portfolio Holder for Communities, supported by the Portfolio Holders for Finance and Communications and Customer Services to make proposals on levels of funding ahead of the Overview & Scrutiny Committee consideration.
4. A Grants Review Special Interest Group (SIG) met on 6 occasions in 2011 and completed their work. At its meeting on 4 October 2011 the Executive agreed the SIG's observations. One agreed outcome was that organisations awarded grants of over £10,000 from the Waverley Community Partnership should be funded through a Service Level Agreement from April 2013. In preparation for this, Citizens Advice Waverley and Hoppa were identified to be part of a pilot scheme to fund organisations through a SLA from April 2012. The grants moderation panel agreed with the Executive's decision that, for planning purposes, a 12% reduction in funding for both organisations should be assumed and that they should be taken out of the Waverley Community Partnership process. Farnham Maltings are also part of the pilot to fund organisations through a SLA from April 2012. Discussions with the 3 pilot organisations are ongoing and are progressing with a view to having SLAs in place from April 2012.
5. The grants moderation panel's proposals are within the ceiling of Waverley's Community Partnership funding pot of £350,100. This pot does not now include the grants for the proposed transfers to SLA's for Citizens Advice and Farnham Maltings. When making their proposals, the moderation panel took into account:
 - Previous and current financial support provided to organisations by the Council;
 - The degree of priority of services that organisations provide relative to Waverley's corporate objectives;
 - The information provided in the evaluation summary and financial appraisal for each organisation;

- The observations from the Community Overview and Scrutiny Sub-Committee.
6. Annexe 1 shows notes on the reasons for the proposed grant levels for some organisations where this is considered to be particularly relevant.

Committees\executive\2011-12\070212\05 final community grants